

Dear Sir,

Re: Common and simplified norms for processing investor's service requests by RTAs and norms for furnishing PAN, KYC details and Nomination

SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023

Advisory : SEBI/HO/MIRSD/PoD-1/OW/P/2023 /7664 dated 28-04-2023

Unit : ANDHRA PRADESH TANNERIES LTD

With reference to above, there are still some shareholders who have not registered their KYC. As per circular dated 16-03-2023, the companies required to send communication to the shareholders. In view of the above reminder required to be send to those shareholder who had not complied KYC documents.

Kindly advice the course of action taken. If you have already sent the communication, kindly share the details to us.

In case communication sent to the shareholders at our end, then the charges for printing/processing and dispatching the KYC reminder will be as under excluding GST.

No. of Physical Shareholders as on 11/05/2023 - 435

Activity	Cost Through Inland Letter	Cost Through Ordinary Post	Cost Through Registered Post
Processing and printing, Envelope, Postage, Mailer Charges for reminders	6090/-	15230/-	7830/-

Regards

Satellite Corporate Services Pvt. Ltd.